Trial Practice - The Civil Trial (Dr. R.W. Tenga)

- **1. PRE - LITIGATION PHASE**
  - **Meeting the Client**
    - **INTERVIEWING SKILLS**
      - Preparation for the Interview
        - Reviewing Instructions
        - Background Research
        - Logistics
          - Place & Time
          - Participants Check
          - Writing & Recording Material
          - Hospitality & Convenience
      - Introductions & Interview Guide
      - Listening Skills
      - Questioning Skills
      - Taking Notes & Keeping the Record
    - **COUNSELLING SKILLS**
      - Advising on Initial Action
    - **ESTABLISHING ADVOCATE/CLIENT RELATIONSHIP**
      - COMPETENCE CHECK
      - CONFLICT CHECK
      - THE RETAINER AGREEMENT & BILLING
      - OPENING THE CLIENT'S FILE
  - **Research**
    - **Exploring the FACTS**
      - Witnesses
        - Witness Statements
      - Exhibits
    - **Exploring the LAW**
      - Library Research
      - Case Law
      - Statutory Material
  - **Case Analysis**
    - **Evaluating the LAW**
      - Determining the Cause of Action
    - **Evaluating the FACTS**
    - **Evaluation the EVIDENCE**
    - **Considering the PROCEDURE**
  - **The Legal Opinion**
    - **US Model**
    - **UK Model**
    - **Other Models**
  - **The Demand Notice**
  - **Pre-Litigation Informal Dispute Resolution**
    - **Mediation**
    - **Negotiation**
  - **Considering Formal Dispute Resolution - Choice of Forum**
    - **Courts**
      - Drafting of Pleadings
    - **Tribunals**
      - Statutory Tribunals
      - Arbitration Tribunals
      - Others
  - **Drafting Court Statements**
    - **Pleadings**
      - Plaints
      - Statements of Defence
      - Counter-Claims
      - Replies/Answers
    - **Petitions**
    - **Applications/Motions**
    - **Notices**
    - **Others**
- **2 LITIGATION PHASE**
  - **PRE-TRIAL STAGE**
    - **Lodging Pleadings**
    - **Interlocutory Applications**
      - Injunctions
      - Discovery
    - **1st Pre-Trial Conference (PTC)**
    - **Alternative Dispute Resolution - ADR**
  - **THE TRIAL STAGE**
    - **Final Pre-Trial Conference (2nd PTC)**
    - **Framing of Issues**
    - **Preparing for The Trial**
      - Preparation of Witnesses
      - The Trial Notebook
    - **Opening Statement**
    - **Examination in Chief**
    - **Cross Examination**
    - **Re-Examination**
    - **Final Submissions**
  - **THE JUDGMENT**
- **APPELLATE PRACTICE**
  - **MAGISTRATES' COURTS**
  - **TRIBUNALS**
  - **HIGH COURT APPELLATE PRACTICE**
  - **COURT OF APPEAL APPELLATE PRACTICE**
- **3. EXECUTION PHASE**
  - **THE DECREE/ORDER/ AWARD**
  - **EXECUTION**